

YOXFORD PARISH COUNCIL

Councillors are summoned to attend the Meeting of Yoxford Parish Council on

Thursday August 7th 2025 at 7pm at Yoxford Village Hall.

Public and press are welcome to attend.

AGENDA

1. Attendance and apologies

2. To receive declarations of interest and to consider requests for dispensations

3. Public Forum

- a) Members of the public may address the Council on any agenda item.
- b) To receive a report from County Cllr. Richard Smith.
- c) To receive a report from the District Cllr. Julia Ewart.

4. Minutes

- a) To approve as accurate the minutes of the Meeting held on 5th July 2025.
- b) Matters arising.

5. Councillors' and Clerk's Reports

- a) Yoxwood (Cllrs. Allenby-Pratt and Childs): including feedback from a meeting on 16th July with the RSPB regarding possible involvement in its strategy, 'Operation Turtle Dove'.
- b) Police
- c) ESC Community Partnership (Cllrs. Roper & Thompson): including to agree attendance at Community Partnership Forum on 27th October 9am to 2pm at East Coast College in Lowestoft
- d) Cemetery including:
 - i. Relating to the implementation of the most effective ways of communicating and enforcing the Council's policy on the use of artificial flowers to discuss the cost of a permanent notice (from Cllr. Thompson) and to consider Cllr. Walford's draft copy for said Notice.
- e) Work Party: to agree next date and tasks.
- f) Funding Working Group (Cllrs. Gardner, Roper, Thompson and Tower) including confirmation of dates for delivery of the village survey.

9. Strategic Objectives 2025-2026

- a) To receive an update on the legal transfer of Yoxwood View play area (Priority 1.2).
- b) To consider any information for communicating (Priority 2.1).

10. Parish Matters

- a) To receive and discuss relevant updates regarding the Sizewell C project, including:
 - i. To receive feedback from the Northern Transport Forum of 6th August 2025.
- b) To receive and discuss relevant updates regarding other Nationally Significant Infrastructure Projects (NSIPs) including:
 - i. To receive further updates regarding the registration to become an Interested Party in National Grid's Sea Link project.
- c) Following the presentation by Kelsale Parish Council, to discuss options for Yoxford's own Biodiversity Strategy, the Yoxford Nature initiative
- d) To receive an update regarding SCC's Development and Regulation Committee investigation of Claimed Footpath – Missing section of Footpath 10, Yoxford.
- e) To discuss and consider a proposal for a new or larger bin on the High St. opposite Horners.
- f) To consider resident's submission to the most recent Parish Council Surgery of 19th July 2025.

12. Administration and Finance

- a) To note the annual update and confirmation of eligibility to the Financial Services Compensation Scheme (FSCS) protection scheme.
- b) To consider the draft policy on Grants and Donations.
- c) To discuss the Annual Inspection Report of the village play equipment and agree any required action.
- d) To note the resignation of the Clerk and RFO and to receive an update on process.
- e) To note the monthly financial position.
- f) To note the bank reconciliation for Q1 2025/6
- g) To note the NJC salary award for 2025-2026 and to approve the increase in the Clerk's hourly rate from SCP 24 £17.79 to £18.35 backdated to 1st April 2025.
- h) To note the invoice to the Sole Trustee of Yoxford Village Hall for Clerk's work on Sole Trustee business for July 2025: 21.5 hours @ £18.35 ph = £394.53
- i) To note the increase, from 1st April 2026 of SALC's payroll service pricing to: first employee (without pension): £8.50
- j) To agree a date for Councillors to meet informally in order to set up .gov email address accounts.
- k) To authorise the payments listed below and overleaf:

Details	Payee	Amount	VAT	Total	Power
Invoice: 4174 Grass cutting	SCL Landscape	£370.00	£74.00	£444.00	OSA 1906 ss. 9
Invoice: 30285 Cllr. Basic Training	SALC	£66.00	£13.20	£79.20	LGA 1972 s.111
Salary August 2025	Employee	£949.48	nil	£949.48	LGA 1972 s.112
Expense Claim: Microsoft Acc. Renewal + Sim package + Cemetery Garden Waste Bin	Employee	£139.53	£14.16	£153.69	LGA 1972 s. 112
Invoice: 2227 Annual Inspection of play equipment	David Bracey Play Safety Inspections	£100.00	£20.00	£120.00	OSA 1906 s.9

13. Correspondence

To review correspondence received from 27th June to 31st July 2025 and to take action as appropriate.

14. Questions to the Chair/Items for the Next Agenda

15. Next Meeting

To confirm the date and time of the next meeting of the Council which is scheduled for 4th September 2025

Trudy Charles
Parish Clerk
30th July 2025