

Yoxford Parish Council

Councillors are summoned to attend a meeting of Yoxford Parish Council
on Thursday 3rd April 2025
at 7:00 pm at Yoxford Village Hall.

Public and press are welcome to attend.

AGENDA

1. Attendance and apologies

2. To receive declarations of interest and to consider requests for dispensations

3. Public Forum

- a. Members of the public may address the Council on any agenda item.
- b. To receive a report from County Cllr. Richard Smith.
- c. To receive a report from the District Cllr. Julia Ewart.

4. Minutes

- a. To approve as accurate the minutes of the meeting held on 6th March 2025.
- b. Matters arising.

5. Councillors' and Clerk's Reports

- a. To consider the application for the Casual Vacancy and, if deemed suitable, to co-opt. the applicant.
- b. Cemetery:
 - i. to consider the new draft policy and pricing schedule on commemorative benches, plaques and trees.
- c. Children and Young People (Cllrs. McCallum & Gardner)
- d. Church.
- e. Community Partnership (Cllr. Thompson)
- f. Volunteers Work Party
- g. Yoxwood: to discuss next steps in managing the community woodland. To consider a proposal to support the community's Easter Egg hunt.

6. Strategic Objectives 2024-2025

- a. To receive further updates concerning the legal transfer of Yoxwood View play area (Priority 1.2).
- b. To consider any information for communicating (Priority 2.1) and to receive an update regarding the new noticeboard (purchased from Chediston PC).

7. Parish Matters

- a. To receive and discuss relevant updates regarding the Sizewell C project including:
 - i. Yoxford Transport Group meeting on 13th March regarding the A12 pedestrian crossing.
 - ii. Community Forum on 27th March.
- b. To receive an update on East Suffolk Council's 2024/5 Keep the Heat: thermal imaging project scheduled for 26th February to 11th March 2025.
- c. To receive an update on all matters regarding the requirements of riparian responsibility.
- d. To receive and discuss relevant updates regarding other Nationally Significant Infrastructure Projects (NSIPs) including:
 - i. From Cllr. Patterson, Thompson and Walford's attendance at the LionLink webinar on 17th March 2025 6.00pm - 7.30pm
 - ii. To discuss attendance at AEPA East Suffolk Town & Parish Council meeting re Energy Projects 10th April 6.30-8.30pm at Snape Maltings.
- e. To receive an update following the reporting of the condition of the pavements in the village via the SCC Reporting Tool.

- f. To receive an update from the Funding Working Party.
- g. To receive an update regarding the investigation by SCC under the Wildlife and Countryside Act 1981 – Section 53 Claimed Footpath – of a missing section of Footpath 10, Yoxford.
- h. To consider the request for support for the Yoxfayre on 5th July.
- i. To consider a proposal to purchase a commemorative sculpture/plaque for the 80th anniversary of VE Day.
- j. To consider a proposal to provide £50 funding for flower boxes/pots at the Jubilee Seat.

8. Administration and Procedures

- a. To consider the notification from East Suffolk Council regarding a request for it to hold a CGR on the number of parish councillors.
- b. To receive an update on the migration of the .gov.uk website and all associated matters.
- c. To receive an update on the review and renewal of the Yoxford Allotments Association Tenancy Agreement.
- d. To note the renewal of registration of Data Controller.

9. Planning Matters

- a. To consider the following planning application:
Planning reference: DC/25/1196/TCA
Proposal: 1no. Beech (T1 on plan) - Reduce to a monolith, 5 metres in height
Site address: Yoxford Cricket Club, Old High Road, Yoxford, Saxmundham, Suffolk IP17 3HW
Consultation letter expiry date: 9 April 2025

10. Finance

- a. To note and discuss the monthly financial position April 2025.
- b. To receive an update regarding HMRC PAYE/NI statement of liability.
- c. To authorise the payments listed below:

Details	Payee	Amount	VAT	Total	Power
Salary April 2025	Employee	£958.08	n/a	£958.08	LGA 1972 s.112
Data Protection Registration fee	Information Commissioner Office (ICO)	£52.00	nil	£52.00	LGA 1972 s.111
Website Domain Name	Zen Internet Ltd.	£11.99	£2.40	£14.39	LGA 1972 s.111
Cemetery Garden Waste Bin subscription	East Suffolk Council	£54.00	Nil	£54.00	OSA 1906 s. 9

11. Correspondence

- a. To review correspondence received from 28th February to 25th March 2025 and take action as appropriate.

12. Questions to the Chair/Items for the Next Agenda

13. Next Meeting

- a. To confirm the date and time of, and arrangements for the next meeting of the Parish Council, which is the Annual Parish Meeting and scheduled for Thursday 15th May 2025 at 7:00 pm.

Trudy Charles
Parish Clerk & RFO
27th March 2025