

YOXFORD PARISH COUNCIL AS SOLE TRUSTEE OF YOXFORD VILLAGE HALL (REGISTERED CHARITY NUMBER 304846)

MINUTES OF THE MEETING
held on
THURSDAY JUNE 1ST 2023
at 8.45 PM at YOXFORD VILLAGE HALL.

1. Attendance and apologies

Attendees:

Cllr. David Childs
Cllr. Nicol McCallum
Cllr. Anna Noakes
Cllr. Ian Patterson
Cllr. Russell Pearce
Cllr. Deborah Thompson
Cllr. David Tower
Cllr. Jason Vincent
Cllr. Hazel Wheeler

Apologies accepted for absence:

Cllr. Laura Greenberg
Cllr. Janet Gardner

In attendance:

District Cllr. Julia Ewart
County Cllr. Richard Smith
Trudy Charles - Clerk/RFO
2 members of the public

Councillors discussed whether to allow the members of the public to speak on agenda items. Cllr. Tower proposed, Cllr. Childs seconded that this was appropriate. All Councillors voted in favour.

2. Minutes

- a) Cllr. Childs proposed and Cllr. Wheeler seconded that Council approve the minutes of the meetings held on June 1st and 20th 2023. All were in favour.
- b) Matters arising will be covered within the agenda.

2. Activities

- a) To receive an update on the refurbishment project (RP and Working Group)
 - i/ Acoustic Panelling: quote/costings: the quotes were discussed and considered at length. Cllr. Pearce proposed and Cllr. McCallum seconded that the quotation from The Acoustics Company for £4186.61 be accepted. All voted in favour.

ACTION: Cllr. Pearce to contact The Acoustics Company to progress the works.

ii/ Kitchen and Bar: design research/findings of the Working Party. A lengthy discussion was had about the kitchen, its use and design. Cllr. Pearce forwarded a design via email to which all Councillors were asked to reply and share their views in readiness for further discussion at next month's meeting.

iii/ Hot water supply: new boiler research. Since the last meeting Cllr Pearce had discovered that the electricity supply to the hall was insufficient for a new electric boiler. The matter was discussed and a view was shared that to achieve net zero and sustainability, a gas boiler was not preferred. Further research required to inform decisions.

ACTION: Cllr. Pearce to contact UK Power to explore options of increasing/upgrading power supply.

iv/ Art installation: Cllrs. Noakes, Patterson and Thompson had met to discuss ways of showcasing the village and county through photographs. They had met with Suffolk Photography to explore options. Initial thoughts included canvas prints and costings of £685 +VAT (without stretchers) and £1400 +VAT (with stretchers). Council discussed the item. A member of the public suggested that some photographs could reflect the history of the village. Council shared positive views but felt other priorities required its focus first. It was agreed by all that this matter be put on hold until more progress had been made on the refurbishment. Clerk suggested that to have a written Refurbishment Plan with stages/phases and budgets drafted would be useful in guiding the Council's work, sharing with the

public as well as for any future funding application. She proposed that, in the first instance, she meet with the Chair and Vice Chair. This was seconded by Cllr. Thompson and all voted in favour.

ACTION: Meeting to be scheduled and feedback provided at next Trustee meeting.

- b) To receive an update on the Village Hall cinema and events system: Cllr. Tower summarised progress so far and shared that the equipment would be installed on July 12th. Sourcing DVDs as well as a DVD player was discussed. No decision made.
- c) To receive feedback on the Pub Night held on 30th June 2023 (including effectiveness of the first use of new Card Reader): it was unanimously agreed by all that the modest profit of £239.08 was an excellent start and that the evening had been a real success. Future monthly nights were agreed, with the next scheduled for July 28th, and security was also discussed. Broadband connection had not been stable, which requires work.

ACTION: Clerk to complete a stock check and liaise with Cllr. Pearce around secure storage.

ACTION: Clerk to contact BT, the broadband supplier regarding the boosting of wifi signal.

ACTION: Next Pub Night, July 28th to be publicised.

- e) To consider further/regular fund raising event ideas including Dunnetts' Farm's offer to give a Wildlife talk: this was discussed and thought to be an excellent idea.

ACTION: Clerk to contact Dunnetts' Farm.

3. Finance

- a) The purchase of new cleaning equipment at £189.95 + VAT Total: £227.94 was considered. Cllr. McCallum proposed and Cllr. Childs seconded that these items be purchased. All were in favour.
- b) The latest financial position was noted by the Trustee.
- c) The Clerk updated the Trustee provide on the appointment of the Clerk as authorised signatory to the bank accounts, which is making progress but is not yet complete.
- d) Cllr. McCallum proposed and Cllr. Vincent seconded that the payments listed below be authorised. All were in favour.

Details	Payee	Amount	Power
Cleaning	Hazel Wheeler	£192.00	LGA (Misc Prov) 1976 s.19
Invoice 0227: 6 monthly services of fire alarm, emergency lighting & replacement of faulty bulb	Trident Fire Services Ltd	£169.14	LGA (Misc Prov) 1976 s.19
Electricity 04/05/23 to 04/06/23	British Gas	£96.55	LGA (Misc Prov) 1976 s.19
Expense claim: Taps and Microphone & stand	Russell Pearce	£169.86	LGA (Misc Prov) 1976 s.19
Invoice: work to replace 6 taps	Russell Pearce	£50	LGA (Misc Prov) 1976 s.19
Expense claim: purchase of 13 storage boxes for crockery storage	Trudy Charles	£52	LGA 1972 s.133
Expense & Mileage claim: Pub Night supplies	Russell Pearce	£418.23	LGA (Misc Prov) 1976 s.19
Expense claim: Pub Night supplies	Dave Tower	£126.24	LGA (Misc Prov) 1976 s.19

4. Next Meeting

It was confirmed that the next meeting which is scheduled for Thursday 3rd August 2023 at 8:30 pm.

Meeting closed at 9.55pm

Trudy Charles
Parish Clerk
July 10th 2023