

**MINUTES OF THE YOXFORD PARISH COUNCIL MEETING
HELD ON WEDNESDAY 4TH JANUARY 2023 AT 7:00 PM AT YOXFORD VILLAGE HALL**

1. Attendance and Apologies

Attendees:

Cllr. Russell Pearce – Chair
Cllr. Laura Greenberg
Cllr. Ian Patterson
Cllr. Ian Shaw
Cllr. David Tower
Cllr. Sarah Barrett
Cllr. Hazel Wheeler
Cllr. Nicoll McCallum

Apologies for absence:

Cllr. Paul Ashton – written and accepted
Cllr. Janet Gardner – written and accepted
Cllr. David Childs – written and accepted
County Cllr. Richard Smith
District Cllr. Stephen Burroughes

In attendance:

Sharon Smith - Clerk/RFO
No members of the public

2. Councillors' Declarations of Interest

None.

3. Public Forum

None.

4. Meeting Minutes

It was proposed by Cllr. Ian Shaw, seconded by Cllr. Russell Pearce, and resolved that the minutes of the meeting held on 1st December 2022 are approved. All in favour.

5. Councillors' and Clerk's Reports

- a) Cullcott Close – The reply received from the District Council in response to the Council's Freedom of Information Request was noted. It was agreed to forward it to District Cllr. Stephen Burroughes and Stephen Siddall (ex-Parish Councillor) for their comments.
- b) Police – the Clerk said 5 crimes were reported in the parish in November 2022. There was a burglary near The Lane, anti-social behaviour on Yoxford Road, and one crime of criminal damage/arson, one vehicle crime, and one violence/sexual offence reported in Elmsley Way.

6. Finance

- a) The Council noted the latest financial position.
- b) The Council approved the latest draft of the strategic objectives plan and agreed it was a working document which may change. It was agreed to focus on the following objectives in 2023:
- i) Priority 1.1 – To complete the refurbishment of the Village Hall.
 - ii) Priority 1.2 – To progress the legal transfer of Yoxwood View play area.
 - iii) Priority 3.1 – To progress the 20 mph speed limit proposal.
 - iv) Priority 1.2 – To work in partnership with the Townland Trust to regenerate Mulberry Park.
 - v) Priority 2.1 – To improve communication with residents, businesses and organisations.
 - vi) Priority 4.1 – To consider outsourcing routine maintenance to a contractor.
- c) To progress the regeneration of Mulberry Park, it was agreed to spend around £500 from the Earmarked Reserve to tidy up the grounds and cut back the shrubs. Cllr. Ian Patterson suggested that a plan could be drafted to present to the Townland Trust to discuss further improvements. Cllr. Ian Shaw agreed to write to the Townland Trust to ask for their intentions regarding Mulberry Park.

ACTION: Clerk to ask the grass contractor to meet with Cllr. Russell Pearce to discuss the clearing work. Cllr. Ian Shaw to write to the Trustees of the Townland Trust.

d) The Council approved the budget for the financial year 2023-2024.

e) The Council resolved to set the parish precept for the financial year 2023-2024 at £14,701.67 which is a 0% change to the 2022-2023 precept.

ACTION: Clerk to inform the District Council.

f) It was proposed by Cllr. Nicol McCallum, seconded by Cllr. Ian Shaw, and resolved to authorise the following payments. All in favour.

Details	Payee	Amount	Power
Clerk's Salary	Sharon Smith	£758.00	LGA 1972 s.112
HSBC	Bank Charges	£13.00	LGA 1972 s.111
Ease the Squeeze Leaflet Printing	Sharon Smith	£26.56	LGA 1972 s.111
Christmas Lights	Sharon Smith	£82.00	LGA 1972 s.137
Meet Up Tuesday Group Christmas Lunch	Sheena Tower	£502.95	LGA 1972 s.137
Speed Indicator Device Posts	Suffolk County Council	£190.00	RTRA 1984 s.72

7. Correspondence

The Council reviewed the correspondence received from 31st October 2022 to 26th November 2022.

8. Questions to the Chair/Items for the next agenda

It was agreed to consider further sites for defibrillators and grit bins.

9. Next Meeting

The Council confirmed the date and time of the next meeting of the Council which is scheduled for Wednesday 1st February 2023 at 7:00 pm.

The meeting closed at 7:45 pm.

Appendix I - Financial Position

Bank Balances

HSBC Community Account as of 2 December 2022	£50,619.29
United Trust Bank Business Bond as of 31 July 2022	£7,442.22
United Trust Bank Business Bond as of 19 December 2021	£5,420.50
	<u>£63,482.01</u>

Earmarked Reserves

Strickland Manor Hill Play Area	£1,170.85
Mulberry Park	£5,000.00
Youth Club	£4,180.00
CIL 2020-2021	£5,483.43
CIL 2021-2022	£17,090.94
CIL 2022-2023	£3,732.47
Meet Up Tuesday Grant	£860.00
Teenagers' Shelter Grant	£603.54
	<u>£38,121.23</u>

Bank Balances less Reserves

£25,360.78

Income – December 2022

United Trust Bank – Interest	£65.57
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Payments – December 2022/January 2023

Sharon Smith - Clerk's Salary	£758.00
Sharon Smith – Leaflet Printing	£26.56
Sharon Smith – Christmas Lights	£82.00
Sharon Smith – Youth Club Sports Equipment	£65.57
HSBC – Bank Charges	£13.00
MUTS Group – Christmas Lunch	£502.95
IP17 GNS - Donation	£500.00
Yoxford Village Hall – Insurance Reimbursement	£1,934.56
Suffolk County Council – SID Post	£190.00
	<u>£4,072.64</u>

Net Balance

£21,353.71