

**MINUTES OF THE YOXFORD PARISH COUNCIL MEETING
HELD ON THURSDAY 3rd NOVEMBER 2022 AT 7:00 PM AT YOXFORD VILLAGE HALL**

1. Attendance and Apologies

Attendees:

Cllr. Russell Pearce – Chair
Cllr. Paul Ashton – Vice Chair
Cllr. Laura Greenberg
Cllr. Ian Shaw
Cllr. David Tower
Cllr. David Childs
Cllr. Janet Gardner
Cllr. Sarah Barrett
Cllr. Ian Patterson
Cllr. Hazel Wheeler

Apologies for absence:

Cllr. Nicoll McCallum – written and accepted
County Cllr. Richard Smith
District Cllr. Stephen Burroughes

In attendance:

Sharon Smith - Clerk/RFO
2 members of the public

2. Councillors' Declarations of Interest

None.

3. Public Forum

a) The Council received a briefing from Joss Mullett, from ESC Community Partnership, about the Ease the Squeeze initiative to help residents with the cost of living crisis.

ACTION: Cllr. Sarah Barrett to consider arranging workshops to disseminate the help available to residents.

b) A resident reminded the Council to refer matters, that may be of interest to residents, to the Yoxford Yapper.

c) The Council received a briefing from Bryony Peall from the IP17 Good Neighbours Scheme in Saxmundham. The scheme began during the COVID pandemic supporting residents in the area by delivering prescriptions and groceries. After the pandemic, the scheme continued providing these services and expanded to further support families by providing food packages and Christmas dinners, signposting to other help available, and a social supermarket opened recently selling discounted groceries. The scheme is supported by volunteers from Yoxford and they regularly support Yoxford residents with deliveries and food packages. The scheme also supported two families who recently moved in to the parish by providing furniture.

ACTION: Council to consider donating to the IP17 GNS at its next meeting.

4. Meeting Minutes

It was proposed by Cllr. Russell Pearce, seconded by Cllr. Paul Ashton, and resolved that the minutes of the meeting held on 6th October 2022 are approved. All in favour.

5. Planning

Cllr. Russell Pearce proposed that the Council supports planning application DC/22/4073/FUL - erection of four ancillary buildings in respect of the four tourist accommodation lodges approved under application reference DC/21/5750/FUL - Green Farm, Sibton Road. Seconded by Cllr. Ian Shaw. All in favour.

ACTION: Clerk to inform ESC.

6. Public Forum Resumed

The Council received an update from Stuart Watson, from CYDS, about the Youth Club. He reported that the club is running successfully with 27 children registered (19 boys and 8 girls, in the age range 11-15). 22 children reside in Yoxford with the remaining from neighbouring parishes. On average, about 14

children attend each week. Mr Watson plans to undertake outreach work with older teenagers at the Yoxwood shelter, and to regularly take the younger group there, in the Spring. Mr Watson said funding is in place for the Youth Club until September next year. He is working on a lottery bid for further funding and hopes to roll Yoxford into this programme. The Council reported minor problems with the children leaving litter on the tennis courts and marking the walls in the toilets. Mr Watson agreed to supervise the children in these areas. The Council agreed to purchase two basketballs, two footballs and a string bag.

ACTION: Clerk to buy sports equipment.

7. Councillors' and Clerk's Reports

a) Christmas Event – Cllr. Ian Shaw said he will follow up his request to Peggs for a tree. It was agreed to arrange an event on Saturday 17th December with seasonal refreshments and carol singing in the churchyard. Cllr. Hazel Wheeler was authorised to buy ingredients for mince pies.

b) Sizewell C – the Clerk reported that she attended the first meeting of the B1122 Early Years Working Group. The focus is the early years' phase when most of the Sizewell C traffic will be using the B1122 to reach the construction site and to build the associated infrastructure. The purpose of the group is to explore ways to mitigate the impact of the traffic, particularly safety, noise and vibration. The group comprises EDF, Middleton and Theberton Parish Councils, the District Council, EDF's consultants WSP, and SCC Highways. The Clerk circulated a plan of proposed footpaths which fall into Yoxford parish, from the level crossing to the B1122/A12 junction. Cllr. Paul Ashton requested the Clerk to ask EDF who will be responsible for maintaining the footpaths as they will not be tarmacked.

ACTION: Clerk to provide feedback to the B1122 Early Years Working Group.

c) 20mph Speed Limit Proposal – the Council agreed with Cllr. Paul Ashton's suggestion to join forces with neighbouring parishes to petition the County Council to revise its speed limit policy

d) Yoxwood – Cllr. David Childs reported that 110 new trees have been purchased including two to commemorate the King and Queen.

e) Cemetery – The Clerk informed the Council about the requirement to record the contact details of the exclusive rights' holders of the graves and that she is drafting rules for memorials.

f) Police – the Clerk said five crimes were reported in August 2022. One violence/sexual offence on the B1122/A12 junction, and one theft, two public order offences and one anti-social behaviour offence in the High Street.

g) Church – the Clerk reported that the Carol Service will be held on 21st December at 6:30 pm.

h) Strategic Aims – Cllr. Sarah Barrett referred to the Council's aim to improve communication with residents and, as an example, asked if the Council should hold a public consultation about the Cockfield Hall masterplan to hear residents' views. Cllr. Russell Pearce replied that it would be better to arrange a public meeting when the Council has been asked to comment on an actual planning application. It was agreed to ask Cockfield Hall if feedback from the public exhibitions could be published on the village website and to ask for regular updates about the proposals. In response to the request to provide more information to the Yoxford Yapper, Cllr. Sarah Barrett and Cllr. Laura Greenberg agreed to proactively provide updates to the Yapper, the Yoxmere Fisherman, and the Yoxford Community Facebook page.

ACTION: Cllr. Russell Pearce to seek permission from Cockfield Hall to publish residents' feedback.

8. Consultations

The Council agreed to respond to the ESC Healthy Environments Supplementary Planning Document consultation. The document should cover:

- the importance of access to the countryside and open space in the development of healthy lifestyles;
- the importance of nature in regard to health and well being;

- the significance of large developments in their impacts on health and well being;
- the importance of the public rights of way (walking, cycling and horse riding) network to provide access to the countryside and open spaces;
- the need to secure funding from developers for initiatives related to healthy lifestyles;
- support the NHS to enable access to open space to be prescribed as an option for healthy lifestyles,
- the development of planning policies that minimise the environmental impact of new developments,
- support for public sector services that are tasked with delivering healthy lifestyles.

ACTION: Clerk to respond.

9. Finance

a) The Council noted the latest financial position, including receipt of £3,571.23 of Community Infrastructure Levy.

b) The Council agreed to fund the following items from Community Infrastructure Levy:

- the Garden of Suffolk map frame, costing £490.99;
- two basketball units, costing £2,950. (if the grant application is unsuccessful);
- two benches, costing £1,766;
- village sign repair costing £2,175.

c) The Council agreed to pay the electricity bills for the tennis courts' floodlights which are primarily used by the Youth Club. Cllr. Sarah Barrett reported that a floodlight bulb is broken.

ACTION: Clerk to change Direct Debit details.

d) The Council agreed to reprint 1,000 copies of the History Walking Trail leaflet.

ACTION: Cllr. Paul Ashton to research printing costs online.

e) The Council agreed to reclaim half the water charges from the new tenant adjacent to the allotments.

ACTION: Cllr. Russell Pearce to speak to the tenant.

f) It was proposed by Cllr. Russell Pearce, seconded by Cllr. Paul Ashton, and resolved to authorise the following payments. All in favour.

Details	Payee	Amount	Power
Clerk's Salary	Sharon Smith	£443.28	LGA 1972 s.112
Clerk's Expenses	Sharon Smith	£50.98	LGA 1972 s.111
Clerk's PAYE	HM Revenue and Customs	£163.12	LGA 1972 s.112
Basketball Units	Waveney Norse Ltd	£3,540.00	OSA 1906 s.10
Water	Anglian Water (Business) National Ltd	£44.03	OSA 1906 s.10
Filing Cabinet Donation	Yoxford History Group	£40.00	LGA 1972 s.137
Quarterly Contribution	Yoxford Village Hall	£240.50	LGA (MP) 1976 s.19
Grass Cutting	RSC Landscapes Ltd	£336.00	OSA 1906 s.10

10. Correspondence

The Council reviewed the correspondence received from 2nd October 2022 to 30th October 2022.

11. Next Meeting

The Council confirmed the date and time of the next meeting of the Council which is scheduled for Thursday 1st December 2022 at 7:00 pm.

The meeting closed at 9:00 pm.

Appendix I - Financial Position

Financial Position – November 2022

Bank Balances

HSBC Community Account as at 8 October 2022	£43,136.28
N S & I Investment Account as at 1 January 2022	£11,043.90
United Trust Bank Business Bond as at 31 July 2022	£7,442.22
United Trust Bank Business Bond as at 19 December 2021	£5,420.50
	<u>£67,042.90</u>

Earmarked Reserves

Strickland Manor Hill Play Area	£1,170.85
Mulberry Park	£5,000.00
Youth Club	£4,180.00
CIL 2019-2020 – Village Hall	£441.74
CIL 2020-2021	£5,532.68
CIL 2021-2022	£17,090.94
CIL 2022-2023	£161.24
Meet Up Tuesday Grant	£860.00
Teenagers' Shelter Grant	£603.54
	<u>£35,040.99</u>

Bank Balances less Reserves

£32,001.91

Income – October 2022

East Suffolk Council – Community Infrastructure Levy	£3,571.23
DS Memorials – Headstone and Additional Inscription	£85.00
	<u>£3,656.23</u>

Payments – November 2022

Sharon Smith - Clerk's Salary	£443.28
Sharon Smith – Clerk's Expenses	£50.98
HMRC – Clerk's PAYE	£163.12
HSBC – Bank Charges	£14.00
Royal British Legion – Additional Donation	£23.00
Zurich – Yoxwood Insurance	£140.00
Suffolk Coastal Norse – Basketball Units	£3,540.00
Anglian Water Business - Water	£44.03
Yoxford History Group – Filing Cabinet	£40.00
Yoxford Village Hall – Quarterly Contribution	£240.50
RSC Landscapes – Grass Cutting	£336.00
	<u>£5,034.91</u>

Net Balance

£30,623.23