

**YOXFORD PARISH COUNCIL AS SOLE TRUSTEE OF YOXFORD VILLAGE HALL
(REGISTERED CHARITY NUMBER 304846)**

**MINUTES OF THE MEETING HELD ON THURSDAY 3rd MARCH 2022
AT 9:05 PM AT YOXFORD VILLAGE HALL**

1. Attendance and Apologies

Attendees:

Cllr. Russell Pearce - Chair
Cllr. Paul Ashton - Vice-Chair
Cllr. Ian Shaw
Cllr. Sarah Barrett
Cllr. John Sutherell
Cllr. David Tower
Cllr. David Childs
Cllr. Nicol McCallum
Cllr. Stephen Siddall

Apologies for absence:

Cllr. Laura Greenberg

In attendance:

Sharon Smith - Clerk/RFO

2. Minutes

It was proposed by Cllr. Ian Shaw, seconded by Cllr. David Childs, and agreed that the minutes for the meeting held on 3rd February 2022 be approved. All in favour.

3. Refurbishment Project

Cllr. Russell Pearce reported that the roof work will be finished shortly and the scaffolding will be taken down. The next step is to sort out the drainage for the downpipes from the guttering. A drain leading to a soakaway will be required. The Council ratified the decision to accept a quotation from Holmes Glazing for new windows and patio doors. Cllr. Pearce said there was a 6 week lead time so these will be ordered soon. The Council recorded a vote of thanks to the resident who has offered to pay for the new windows and doors. Cllr. Ian Shaw reported that he researched solar panels and found that the returns are now so low it was not worth the investment unless the power is used as it is generated.

4. Councillors' Reports

a) Boules pitch – the remaining gravel will be spread and compacted and then a top layer will be added.

b) Cllr. Paul Ashton said he would bring proposals for the marquee and shed purchases to the next meeting.

ACTION: Clerk to add to next month's agenda.

5. Finance

a) The Council noted the latest financial position, attached as Appendix I.

b) The Clerk said the Report and Accounts for the year ended 30th September 2021 were not yet available.

ACTION: Clerk to add to next month's agenda.

c) The Council agreed to buy a 60 litre internal recycling bin at a cost of £115.83 excluding VAT. The Council decided not to pay for a larger external recycling bin from the District Council until bookings are busier and the hall is generating more income.

ACTION: Clerk to order recycling bin.

c) The Council authorised the Meet Up Tuesday Group to purchase a new kettle up to a value of £30

6. Next Meeting

The Council confirmed the date and time of the next meeting which is scheduled for Thursday 31st March 2022 at 8:30 pm.

The meeting closed at 9:25 pm.

Appendix I – Financial Position

Bank Balances as at 4th February 2022

| | |
|---|-------------------|
| Barclays Bank - Operating Account | £3,466.24 |
| Barclays Bank - Fund Raising Account | £9,191.24 |
| Barclays Bank - Sports Group Account | £1,152.38 |
| Ipswich Building Society - New Build Account | £67,748.47 |
| Ipswich Building Society - Reserves Account | £5,051.03 |
| Ipswich Building Society – Sports Group Account | £8,357.45 |
| | <hr/> |
| | £94,966.81 |

Receipts – February 2022

| | |
|--|----------------|
| Hall Hire – Private | £63.00 |
| Hall Hire - Private | £21.00 |
| Yoxford Parish Council – Transfer of Phoenix Project Grant | £228.00 |
| Easy Fundraising | £19.72 |
| | <hr/> |
| | £331.72 |

Payments – February 2022

| | |
|--|------------------|
| Opus Energy - Gas | £7.80 |
| British Gas - Electricity | £148.17 |
| Rodent Services – Pest Control | £38.40 |
| Huws Grays Ridgeons – Petanque Piste Materials | £421.20 |
| Huws Grays Ridgeons – Church Path Shingle (to be reimbursed) | £53.98 |
| Sharon Smith/Leiston Press – Newsletter Printing | £43.20 |
| CAT Scaffolding | £1,500.00 |
| | <hr/> |
| | £2,212.75 |

Net Balance

£93,085.78