

**YOXFORD PARISH COUNCIL AS SOLE TRUSTEE OF YOXFORD VILLAGE HALL  
(REGISTERED CHARITY NUMBER 304846)**

**MINUTES OF THE MEETING HELD ON THURSDAY 3<sup>rd</sup> FEBRUARY 2022  
AT 9:10 PM AT YOXFORD VILLAGE HALL**

**1. Attendance and Apologies**

**Attendees:**

Cllr. Russell Pearce - Chair  
Cllr. Paul Ashton - Vice-Chair  
Cllr. Ian Shaw  
Cllr. Sarah Barrett  
Cllr. John Sutherell  
Cllr. David Tower  
Cllr. David Childs  
Cllr. Laura Greenberg  
Cllr. Stephen Siddall

**Apologies for absence:**

Cllr. Nicol McCallum

**In attendance:**

Sharon Smith - Clerk/RFO

**2. Minutes**

It was proposed by Cllr. Laura Greenberg, seconded by Cllr. Stephen Siddall, and agreed that the minutes for the meeting held on 6<sup>th</sup> January 2022 be approved. All in favour.

**3. Refurbishment Project**

The Council ratified expenditure of £1,250 plus VAT for roof scaffolding. Cllr. Russell Pearce explained that the scaffolding had to go up quickly to allow the roofing contractor to start. Cllr. Pearce said he has asked Holmes Glazing for a quotation to put in two French doors. After the doors have been put in, the next step will be to remove the external render and to clad the end of the hall nearest the tennis courts. The other end needs further work and drainage will also need to be put in. Cllr. Pearce said he has also researched heating and his initial findings suggest ceiling mounted infrared heaters, which will efficiently heat people and not air, will be the preferred option. The heaters are energy saving, not visually intrusive and cheaper than other options. Cllr. Pearce said this was his outline plan for this year with perhaps some internal work to the large kitchen if time permits. Cllr. David Tower asked if sustainability, such as solar panels, had been considered. Cllr. Pearce said these would only be useful if the energy can be stored in battery packs to use during evening events. Cllr. Sarah Barrett suggested that energy could be sold to the National Grid to provide income for the hall. Cllr. Ian Shaw agreed to look into this suggestion.

Cllr. John Sutherell and Cllr. Stephen Siddall left the meeting with the Chair's permission.

**4. Councillors' Reports**

- a) Boules pitch – a work party was arranged to spread the remaining gravel.
- b) Marquee purchase – no update.
- c) Shed purchase – no update.

**5. Finance**

- a) The Council noted the latest financial position, attached as Appendix I.
- b) The Clerk reported that the ESC Community Partnership had agreed to provide a grant for £1,760 to support the Meet Up Tuesday Group and £1,200 for the teenagers' shelter at Yoxwood. The Council agreed to transfer instalments of £300 to the Friends of Yoxford Hall from the Community Partnership grant

to fund the Meet Up Tuesdays Group.

## **6. Next Meeting**

The Council confirmed the date and time of the next meeting which is scheduled for Thursday 3<sup>rd</sup> March 2022 at 8:30 pm.

The meeting closed at 9:30 pm.

## Appendix I – Financial Position

### Bank Balances as at 7<sup>th</sup> January 2022

Barclays Bank - Operating Account	£12,365.29
Barclays Bank - Fund Raising Account	£9,191.24
Barclays Bank - Sports Group Account	£1,145.41
Ipswich Building Society - New Build Account	£58,151.47
Ipswich Building Society - Reserves Account	£5,051.03
Ipswich Building Society – Sports Group Account	£8,357.45
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	<b>£94,261.89</b>

### Receipts – January 2022

Marjorie Johnston – Dishwasher Donation	£500.00
Hall Hire – Private	£63.00
Hall Hire – Carpet Bowls Club	£50.00
Hall Hire – Barley Briggs	£180.00
Hall Hire – Dance Classes	£98.00
CMAT – School Staff Car Parking	£360.00
Yoxford Parish Council – Quarterly Contribution	£240.50
HM Revenue and Customs – VAT Reclaim	£533.35
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	<b>£2,024.85</b>

### Payments – February 2022

Jason Vincent – Purchase of Dishwasher	£500.00
Opus Energy - Gas	£6.26
British Gas - Electricity	£120.50
Hazel Wheeler - Cleaning	£320.00
ESC – Trade Refuse Collection	£180.34
Trident Fire Ltd – Fire Alarm Service	£199.80
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	<b>£1,326.90</b>

### Net Balance

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**£94,959.84**