

**YOXFORD PARISH COUNCIL AS SOLE TRUSTEE OF YOXFORD VILLAGE HALL  
(REGISTERED CHARITY NUMBER 304846)**

**MINUTES OF THE MEETING HELD ON THURSDAY 7<sup>th</sup> OCTOBER 2021  
AT 9:00 PM AT YOXFORD VILLAGE HALL**

**1. Attendance and Apologies**

**Attendees:**

Cllr. Russell Pearce – Chair  
Cllr. Paul Ashton – Vice Chair  
Cllr. Ian Shaw  
Cllr. John Sutherell  
Cllr. David Tower  
Cllr. Sarah Barrett  
Cllr. Kara Cowie  
Cllr. Nicoll McCallum  
Cllr. David Childs

**Apologies for absence:**

Cllr. Laura Greenberg  
Cllr. Stephen Siddall

**In Attendance:**

Sharon Smith - Clerk/RFO

**2. Minutes**

It was proposed by Cllr. Ian Shaw, seconded by Cllr. Kara Cowie, and agreed that the minutes for the meeting held on 2<sup>nd</sup> September 2021 be approved. All in favour.

**3. Refurbishment Project**

Cllr. Russell Pearce referred to the previously circulated quotation to replace the roof. Cllr. David Tower advised that a further quotation should be obtained for comparison purposes. Cllr. Nicol McCallum suggested that material prices are at their peak and perhaps it was advisable to wait. Cllr. Sarah Barrett and Cllr. Russell Pearce opined that prices were still rising.

**ACTION: Cllr. Russell Pearce to obtain another quote.**

**4. Boules Pitch**

Cllr. Russell Pearce said a start had been made to construct the boules pitch however more work by a digger is required. Authorisation was provided for Cllr. Pearce to hire the digger and driver again.

**5. Friends of the Village Hall**

a) Cllr. David Tower reported that two events were being organised for this year – a Quiz Night and a Christmas Fayre.

b) The Council approved a request for £275 to buy decorations for the Christmas Fayre.

c) The Council agreed to apply for an ESC Community Partnership Fund grant to support the Monthly Meet-Ups.

**ACTION: Clerk to complete an application form.**

**6. Finance**

a) The Council noted the latest financial position, attached as Appendix I.

b) Cllr. Sarah Barrett informed the Council that the Phoenix Project was underway and a grant for £2,052 had been received from the Arts Council.

c) Cllr. Russell Pearce was authorised to buy new taps.

**7. Items for the Next Agenda**

- a) To discuss funding strategies for the refurbishment of the hall.
- b) To discuss the outcomes from the recent social meeting with The Friends.
- c) To agree new hall hire charges.
- d) To agree to buy two new marquees to be made available for hire.
- e) To appoint CRASL Accounting Services to produce and audit the annual accounts for 2020-2021.

**8. Next Meeting**

The Council confirmed the date and time of the next meeting which is scheduled for Thursday 4<sup>th</sup> November 2021 at 8:30 pm.

The meeting closed at 9:25 pm.

## Appendix I – Financial Position

### Bank Balances as at 3<sup>rd</sup> September 2021

Barclays Bank - Operating Account	£16,386.37
Barclays Bank - Fund Raising Account	£6,439.53
Barclays Bank - Sports Group Account	£988.53
Ipswich Building Society - New Build Account	£67,290.34
Ipswich Building Society - Reserves Account	£5,045.98
Ipswich Building Society – Sports Group Account	£8,318.10
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	<b>£104,468.85</b>

### Receipts – September 2021

Allison Hackwell – Fund Raising	£389.25
Hall Hire	£63.00
Marquee Hire	£40.00
Bank Interest	£500.15
Tennis Subscriptions	£289.50
Ellen Webb – Dance Classes	£168.00
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	<b>£1,449.90</b>

### Payments – September 2021

Hazel Wheeler – Cleaning/Materials	£80.00
British Gas - Electricity	£41.22
Transfer to Yoxford Parish Council – Insurance Premium	£1,157.40
BT - Broadband	£89.96
Ridgeons – Petanque Piste Materials	£645.35
E-On - Electricity	£38.35
Ralph – Window Cleaning	£28.00
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	<b>£2,080.28</b>

### Net Balance

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**£103,838.47**