

**YOXFORD PARISH COUNCIL AS SOLE TRUSTEE OF YOXFORD VILLAGE HALL
(REGISTERED CHARITY NUMBER 304846)**

**MINUTES OF THE MEETING HELD ON THURSDAY 3rd JUNE 2021
AT 8:40 PM AT YOXFORD VILLAGE HALL**

1. Attendance and Apologies

Attendees:

Cllr. Russell Pearce – Chair
Cllr. Paul Ashton – Vice Chair
Cllr. David Tower
Cllr. Ian Shaw
Cllr. John Sutherell
Cllr. Stephen Siddall
Cllr. David Childs
Cllr. Sarah Barrett
Cllr. Kara Cowie
Cllr. Laura Greenberg

Apologies for absence:

Cllr. Nicol McCallum – written and accepted

In Attendance:

Sharon Smith - Clerk/RFO

2. Minutes

It was proposed by Cllr. Stephen Siddall, seconded by Cllr. David Tower, and agreed that the minutes for the meeting held on 6th May 2021 be signed as a true record. All in favour.

3. Matters Arising

a) Cllr. Sarah Barrett reported that due to the uncertainty over the unlocking of the government's coronavirus restrictions on 21st June it was decided to postpone the project to provide workshops for the primary school children until September/October. Cllr. Barrett is applying for a grant from the Arts Council for further funding.

b) Cllr. Laura Greenberg asked Cllr. Sarah Barrett to offer the use of the tennis courts to the primary school.

ACTION: Cllr. Sarah Barrett to contact Head of School Site.

c) Cllr. Stephen Siddall said he would ask the school staff to move their cars and bus to the new allocated parking area.

ACTION: Clerk to send Academy Head's email address to Cllr. Stephen Siddall.

4. Maintenance/Refurbishment Report

Cllr. Russell Pearce said that he and Cllr. Ian Shaw are putting in foundations and a new sole plate. It was hoped to jack up the floor and reinstate it but this is not possible so repairs will need to be carried out indoors. The exterior plaster needs to be removed and timbers replaced. Cllr. Pearce said he met with a builder who can replace the roof, fascia and guttering. The builder has been asked to send a quote to the Clerk.

5. Petanque Piste

Cllr. Russell Pearce said he has received a lot of interest from residents about the petanque piste. Following advice from Cllr. Nicol McCallum, Cllr. Pearce has arranged to hire a mini-digger and operator at a good price therefore this project can move ahead with help from a work party.

6. Friends of the Village Hall

Cllr. Sarah Barrett and Cllr. David Tower said they had postponed the outdoor meeting with the Friends until after 21st June when coronavirus restrictions might be lifted. Cllr. Laura Greenberg suggested that a wider invitation could be sent to the community which might encourage further volunteers. Cllr. Tower replied that an informal meeting could be held with the Council and the Friends and then opened up for a more social event.

ACTION: Clerk to send email addresses for the Friends to Cllr. David Tower and Cllr. Sarah Barrett.

7. Trusteeship

Cllr. Stephen Siddall reported that the title is being registered with the Land Registry which may take a year.

8. Finance

a) Cllr. David Childs proposed that the Council approves the following payments. Seconded by Cllr. Sarah Barrett. All in favour.

Payee	Details	Amount
Hazel Wheeler	Cleaning	£160.00
Opus Energy	Gas	£6.26
British Gas	Electricity	£98.30
BT	Broadband	£89.96
Ralph's Window Cleaning Service	Window Cleaning	£28.00
Ridgeons	Refurbishment Materials	£337.71
Rodent Services	Pest Control (two months)	£74.40

b) The Council noted the following receipts:

Payer	Details	Amount
East Suffolk Council	COVID-19 Restart Grant	£8,000.00
East Suffolk Council	Polling Station Hall Hire/Cleaning	£340.00
Yoxford Parish Council	Quarterly Contribution	£240.50
Friends of the Village Hall	Fund Raising	£869.50
CMAT – Primary School	Staff Car Parking – Spring Term	£300.00

c) The Council rejected an offer of £50 compensation from Barclays Bank.

ACTION: Clerk to write to Barclays.

d) Cllr. Russell Pearce agreed to disconnect the coin-operated electricity meter.

e) The Council authorised expenditure for a door mat and chopping boards for the hall.

ACTION: Clerk to add a budget for the Friends to the next agenda.

9. Next Meeting

The Council confirmed the date and time of the next virtual meeting which is scheduled for Thursday 1st July 2021 at 8:30 pm.

The meeting closed at 9:10 pm.