

**YOXFORD PARISH COUNCIL AS SOLE TRUSTEE OF YOXFORD VILLAGE HALL  
(REGISTERED CHARITY NUMBER 304846)**

**MINUTES OF THE MEETING HELD ON THURSDAY 2<sup>nd</sup> DECEMBER 2021  
AT 8:50 PM AT YOXFORD VILLAGE HALL**

**1. Attendance and Apologies**

**Attendees:**

Cllr. Russell Pearce – Chair  
Cllr. Paul Ashton – Vice Chair  
Cllr. John Sutherell  
Cllr. David Tower  
Cllr. Sarah Barrett  
Cllr. David Childs  
Cllr. Stephen Siddall  
Cllr. Nicoll McCallum  
Cllr. Laura Greenberg

**Apologies for absence:**

Cllr. Ian Shaw  
Cllr. Kara Cowie

**In Attendance:**

Sharon Smith - Clerk/RFO

**2. Minutes**

It was proposed by Cllr. David Tower, seconded by Cllr. John Sutherell, and agreed that the minutes for the meeting held on 4<sup>th</sup> November 2021 be approved. All in favour.

**3. Refurbishment Project**

- a) The Council discussed a quotation to refurbish the roof. It was agreed to ask the contractor to increase the depth of the insulation, add a vapour barrier, and requote for the work. It was also decided to carry out some research on the company and to ask if they will provide guarantees for the materials and labour.
- b) The Council decided not to apply to The Big Lottery for funding to refurbish the roof due to the length of time necessary to complete and process the application. The Council agreed that the repairs to the roof were needed urgently therefore it was considered prudent to spend funds in hand to commence this work without further delay.

**4. Finance**

- a) The Council noted the latest financial position, attached as Appendix I.
- b) It was agreed to allow the Friends to sell rubber matting, currently stored in a shed, to raise funds for the hall. It was decided that spare mugs could not be sold as these were donated to the hall.
- c) Cllr. David Childs was authorised to buy three, 6 foot, strip lights for the hall.

**5. Next Meeting**

The Council confirmed the date and time of the next meeting which is scheduled for Thursday 8<sup>th</sup> January 2022 at 8:30 pm.

The meeting closed at 9:20 pm.

## Appendix I – Financial Position

### Bank Balances as at 5<sup>th</sup> November 2021

Barclays Bank - Operating Account	£11,743.34
Barclays Bank - Fund Raising Account	£6,828.92
Barclays Bank - Sports Group Account	£1,239.68
Ipswich Building Society - New Build Account	£67,748.47
Ipswich Building Society - Reserves Account	£5,051.03
Ipswich Building Society – Sports Group Account	£8,357.45
	<u>£100,968.89</u>

### Receipts – November 2021

Ellen Webb – Dance Classes	£56.00
CMAT – School Staff Car Parking	£360.00
Allison Hackwell – Fund Raising	£638.00
	<u>£1,054.00</u>

### Payments – November 2021

Laura Greenberg – Tennis Court Repairs	£94.27
Rodent Services – Pest Control	£37.20
Russell Pearce – Replacement Taps	£55.33
Philip Wells – Phoenix Project	£1,200.00
Tristan Vander-Molen – Digger Operator	£60.00
Opus Energy – Gas	£3.18
British Gas – Electricity	£95.75
Hazel Wheeler - Cleaning	£160.00
BT- Broadband	£89.72
	<u>£1,795.45</u>

### Net Balance

£100,227.44